

Author Video Instructions

In view of the COVID-19 pandemic, IUS 2020 has been moved to a partially virtual conference. We have opted for a format where each contributed lecture presentation will take the form of a pre-recorded video, available during the original dates of the conference and on-demand after the conference concludes.

As a basis for the live programming, please be available during your assigned Zoom session (to be announced) to answer a live Q&A with attendees following your pre-recorded talk.

We request you to prepare and upload a video of your presentation, comprised of a brief introduction with webcam, if desired, followed by voice over slides for your presentation. This will be posted within your presentation time slot on the IUS 2020 on-demand virtual platform. Please note that the file must be a video file in MP4 format (more details below). Please do not try to upload PowerPoint or PDF files.

There are several video conferencing tools available to easily record your presentation. In this method, you can show your face via webcam (if you'd like) and display your slides as you talk. You can use any meeting software as long as you get a high-quality recording and your final file is in MP4 format. Here are some links to instructions on recording a meeting on common platforms:

1. WebEx: [Video Conferencing – Record a Cisco Webex Meeting](#)
2. Skype: [Skype for Business: Recording a Meeting | Information Technology Services | Bemidji State University](#)
3. Google Meet: [Record a video meeting – Meet Help](#)
4. Zoom: [Local Recording – Zoom Help Center](#)
5. Gotomeeting: [How to Record a GoToMeeting Session | Techwalla](#) and [How to Convert and Open the GoToMeeting Recordings](#)
6. Microsoft Teams: [Record a meeting in Teams – Office Support](#)

You can also use the two-step method covered below:

- [Create Voice Over Power point and convert to MP4](#)

Our recommended approach to record a compatible video from content displayed on your computer screen and voice recorded via the computer microphone, is to record the presentation using Zoom, available to users on most platforms and in most countries:

Instructions for recording your presentation with Zoom: <https://ieeetv.ieee.org/mobile/video/recording-your-presentation-with-zoom>

For Authors located in China who are unable to access Zoom for free, you can utilize the free software OBS, which allows also to capture simultaneously yourself while speaking and your slides: <https://obsproject.com/>

In order for videos to be verified by the technical program committee, there is considerable urgency in preparing and uploading your video. Accordingly, we ask you that you please finalize your video no later than **August 7, 2020**.

Guidelines for preparing your video:

Duration:

Contributed Lecture: 12 minutes (+3 minutes Q&A)

Invited Speaker: 25 minutes (+5 minutes Q&A)

****You must remain within the time limits above or your video may be cut off during the session.**

File size: 100MB max

Video file format: mp4

Dimensions: Minimum height 720 pixels, aspect ratio: 16:9

Please note the final specifications will be checked at the time of submission and files not compliant may

not be uploaded.

Please be sure the video includes the title of the paper, the authors, and a mention to IUS 2020.

Please begin the video with the IUS 2020 PowerPoint template, which can be found [here](#).

Uploading your video (Deadline: August 7)

Please note, upload instructions and an upload link will be sent out by next week.

As a reminder, videos that are not received by the deadline will be considered no-shows in accordance with the non-presented paper policy.

We thank you for your cooperation with these instructions and look forward to your participation in IEEE IUS 2020.